

CUSTOMER ACCOUNT ACCESS TO ONLINE COPIES

Go to <https://recorder.maricopa.gov/web/login.aspx>. In the Customer Account Login box under Recorded Documents, enter the billing id/password that has been created for you. **To view the official plat maps, you must complete the steps above. Under the end date you will see “plat map” and you will see the fields BOOK MAP AND MAP TYPE. Click search.**

Once you have logged in with your “**billingID/password**” there are a few things to remember.

1. You can view an unofficial version of a document for free at any time.
2. If you click the button that says “**view single page**” you will be charged \$1.00 for the page viewed as it is an official version.
3. If you click the button that says “**view all official pages**” you will be charged \$1.00 for every page of that document.
4. If you click the button that says “**purchase certified document**” you will be charged \$1.00 for every page of the document plus \$3.00 for the certification.

Please sign below and return to Marie Freer. If you have any questions please don't hesitate to call Marie at (602) 506-3637.

Company Name

Account #

Signature & Title

Date