New Organizational Design

Effective 6 February 2017
Why Reorganize?

• An organizational design reflects the mission of the organization and aligns its resources in support of that mission
• Ours is a service mission
  • We record documents
  • We conduct elections
• Some of the divisions support both missions, some support the entire organization
Our New Model

• Is designed to follow the modern organizational structure based on the Operational Design model

• This structures an organization into an operational group – or program group – and a support group

• The organization charts shown here are “functional” as some team members fill multiple roles
Overview

- **Recorder**
  - **Chief of Staff**
    - Admin Asst.
    - Press Relations*
      - Community Relations
    - Inter-governmental Relations
    - Administrative Services
      - Compliance and Audit
  - **Support Departments**
  - **Operations Departments**
    - Deputy Recorder (COO)
      - Admin Asst.
    - Voter Registration
    - Mapping Services
    - Learning & Development
    - Dir. Technology
    - Dir. Recording
    - Dir. Elections

*Position to be left unfilled until FY2019*

**Elections Policy Advisory Council**
1 voting member from each political party and 1 Independent

**Recording Advisory Board**
5 Representatives from the Real Estate Industry
1 from the Livestock Industry

See sheet for detail
Recording

Director of Recording
  - Admin
  - Assistant Director
    - Mail Out
    - Digital Services
      - Data Entry
    - Document Operations
      - Front Counter
      - Kiosks
    - Southeast
Technology Services

- Director of Technology
  - Admin
    - Elections Application Development
    - Recorder Application Development
    - Web Application Development
    - System/Network
      - IT Operations
        - User Support
    - Mobile App Development
    - Pending
Administrative Services
Questions?