



Maricopa County

Office of the Recorder

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Press Advisory

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Maricopa County Recorder Details Process for Hiring Elections Director and Duties Included in Job

Maricopa County Recorder Adrian Fontes delivered a memo to the County Board of Supervisors this afternoon detailing the process of hiring an Elections Director that began in December 2016 before he took office.

The Board of Supervisors must approve the Recorder's choice of Elections Director.

Fontes began the process of formulating the job description of an Elections Director with his Transition Team in December of 2016.

The team used input from Elections departments across the country and state as well as national organizations that work in Elections.

The draft position description was then shared with Maricopa County Human Resources where it was finalized and prepared for posting, along with the preparation of a brochure, attached. It will be active for 30 to 45 days. The screening process will begin March 20.

Fontes will explain the duties of the Elections Director in a Facebook Live video this afternoon between 2:15 and 2:30 pm.

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