



Maricopa County
Office of the Recorder

County Recorder Adrian Fontes

111 South Third Avenue
Phoenix, Arizona 85003-2281
Phone: (602) 506-3535
Fax: (602) 506-3273

September 1, 2017

Announcement from the Maricopa County Recorder's Office

Effective: September 15, 2017

We have a statewide Education and Uniformed Practices Committee that meets periodically to discuss our policies and procedures. Being aware that many of our customers record documents statewide, we have been focusing on uniformity among all of the counties. The first three procedures that we have worked on and have all agreed to standardize are as follows:

- 1) When re-recording a document place any added pages to the back of the document (except the cover page)
- 2) When re-recording an e-recorded document all counties will accept the original or the certified copy
- 3) All counties will take a legibility copy added to the original document.

Our Education and Uniformed Practices Committee will continue to work together on statewide consistency.

Should you have any questions please do not hesitate to contact LeeAnn Wade, Administrative Manager at lwade@risc.maricopa.gov.

Thank you,

A handwritten signature in black ink that reads "Adrian Fontes".

Adrian Fontes